



CITY OF HOUSTON

Job Posting

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Applications accepted from:	ALL PERSONS INTERESTED
Job Classification	SYSTEMS CONSULTANT
Posting Number	PN# 105586
Department	Department of Public Works & Engineering
Division	Resource Management Division
Section	Information Technology Services
Reporting Location	Geographic Information & Management System
Workdays & Hours	611 Walker
	M - F, 7 a.m. – 4 p.m.*
	*Subject to change

DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS

Plans and performs system analysis, design and programming activities to provide technical expertise in the areas of Web and GIS system support and development. Develops user guides, operating manuals and procedures for all developed systems. Prepares project reports and system documentation for management review and presentations. Consults with user departments and makes recommendations for new software and hardware implementations and usage. Designs codes and implements complex computer programs and may supervise others as project leader in these activities.

WORKING CONDITIONS

This position is physically comfortable; the individual has discretion about walking, standing, etc.

MINIMUM EDUCATIONAL REQUIREMENTS

Requires a Bachelor’s degree in Computer Science, Business Administration, Engineering, Mathematics or a closely related field.

MINIMUM EXPERIENCE REQUIREMENTS

Five (5) years related experience in programming and systems analysis and design or a closely related field is required. Directly related experience may be substituted for the education requirement on year-for-year basis.

MINIMUM LICENSE REQUIREMENTS

Valid Texas Driver’s License and compliance with the City of Houston’s policy on driving (AP 2-2).

PREFERENCES

Preference will be given to applicants with experience in the areas of Web development. Knowledge of GIS, Oracle, and Unix is preferred.

SELECTION/SKILLS TESTS REQUIRED

None

However, the Department may administer a skill assessment evaluation.

SAFETY IMPACT POSITION

☒ Yes ☐ No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

SALARY INFORMATION

Factors used in determining the salary offered include the candidate’s qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is:

Salary Range - Pay Grade 26	
\$1,587 - \$2,203 Biweekly	\$41,262 - \$57,278 Annually

OPENING DATE

June 29, 2005

CLOSING DATE

Open Until Filled

APPLICATION PROCEDURES

Original applications **and resume** only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, First Floor. Successful candidates will be notified of their application status. **All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.** Our TDD (Telephone Device for the Deaf) is (713) 837-9496.

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